

GET SET



Part Time Course Guide 2018-2019



eastdurham.ac.uk

Our mission statement is 'creating outstanding futures' and, at East Durham College, this is what we aim to do for all our students. We are focused on helping you develop your skills to open up new opportunities and ensure you have a brighter future.

If you are looking for a change in career, to gain further qualifications or enhance existing skills, then EDC has something for you.

- Are you looking to move onwards and upwards in your career?
- Do you want to totally retrain?
- Are you looking for a new full-time job?
- Do you want to get into university?
- Do you want to develop new skills?

If so, East Durham College can help you succeed; helping you get where you want to be.

Course fees explained

Courses where the price is shown in green are Full Level 3 Courses therefore fee remission may be available.

You will NOT need to pay any course/exam fees if you are aged 19 or over and are unemployed or employed and earning less than £15,736.50 a year at the start of the course AND you do not already hold a full Level 3 qualification. If you do earn more than £15,736.50 a year or already hold a full level 3 qualification you can apply for an Advance Learner Loan to pay for the fees (subject to eligibility criteria).

Courses where the price is shown in lilac are Full Level 2 Courses therefore fee remission may be available.

You will NOT need to pay any course/exam fees if you are aged 19 or over and are unemployed or employed and earning less than £15,736.50 a year at the start of the course AND you do not already hold a full Level 2 qualification. Advance Learner Loans are NOT available on Level 2 Courses.

Courses where the price is shown in blue indicate that the tuition fee can be paid via an Advanced Learner Loan if you are aged 19 or over on the day the course starts (subject to eligibility criteria).

Qualifications where the price is shown in orange are offered by East Durham College working in partnership with the University of Sunderland. The award that you will receive will be from the University of Sunderland. You can pay for these fees by taking out a Tuition Fee Loan (subject to eligibility criteria). Please contact the University of Sunderland for more details.

Courses where the price is shown in red are Co-Funded. **You will NOT need to pay any course/exam fees** if you are aged 19 or over and are unemployed or employed and earning less than £15,736.50 a year at the start of the course AND you do not already hold a full Level 1/2 qualification as applicable. Advance Learner Loans are NOT available on these courses.

Do you hold a full level 2 or 3?


There are a number of qualifications that are classed as full level 2. Some examples are: five or more GCSEs at grade 4(C) or better, a NVQ Level 2, a QCF Certificate or Diploma Level 2.

There are a number of qualifications that are classed as full level 3. Some examples are: two or more A-levels, a NVQ level 3, a QCF Certificate or Diploma Level 3, a QAA Access to HE.

Please speak to Student Services for more details and to check your eligibility.

Lifelong learning for the future makes a difference

School of Medicine, Pharmacy & Health



Pictured: Natasha King, Durham University medical student and former East Durham College Access to Higher Education student.

Part-Time Enrolment Events

Peterlee Campus

We will be holding special information and enrolment events on:

**Thursday 6th September,
5pm - 7pm**

Houghall Campus

Enrolment sessions are available on:
**Thursday 30th & Friday 31st August,
10am - 3.30pm each day**

Students can also enrol on the first evening of their chosen course at our Houghall Campus, from week commencing 10th September.

Part-Time Course Information

If you would like more information both our Peterlee and Houghall Campuses are open throughout the summer holidays.

For more details, please contact Student Services

0191 518 8222
enquiries@eastdurham.ac.uk
Live chat on our website

The information in this guide is, as far as possible, accurate at the time of publication, but is subject to change for unforeseen reasons at the College's absolute discretion. East Durham College reserves the right to amend, withdraw, cancel, alter or amalgamate any or part of the programme. All courses run subject to the enrolment of minimum numbers.



	LEVEL	DAY(S)	TIME(S)	START DATE(S)	END DATE(S)	CODE	TUITION FEES	EXAM/REG FEE
Access to Higher Education (Peterlee Campus)								
Ascentis Access to HE Diploma - Education Professions	3	Tue & Thur evenings	18:00-21:00	04/09/18	21/06/19	ACEDDIL3F102	£3,199	£185
Ascentis Access to HE Diploma - Health & Social Care Professions	3	Tue & Thur evenings	18:00-21:00	04/09/18	21/06/19	ACHLDIL3F102	£3,199	£185
Ascentis Access to HE Diploma - Humanities & Mathematics	3	Tue & Thur evenings	18:00-21:00	04/09/18	21/06/19	ACHUDIL3F102	£2,837	£185
Ascentis Access to HE Diploma - Nursing & Midwifery	3	Tue & Thur evenings	18:00-21:00	04/09/18	21/06/19	ACNUDIL3F101	£3,199	£185
Ascentis Access to HE Diploma - Science	3	Tue & Thur evenings	18:00-21:00	04/09/18	21/06/19	ACSCDIL3F102	£3,199	£185
Pre-Access to HE Certificate	2	Tue mornings	09:00-12:15	04/09/18	21/06/19	PROGCEL2P101	£632.50	£77
Accountancy (Peterlee Campus)								
AAT Foundation Certificate in Accounting	2	Tue & Thur evenings or Thur - Daytime	17:00-20:00 09:30-16:00	11/09/18 13/09/18	04/07/19 04/07/19	AATXCEL2P101 AATXCEL2P102	£632.50	£210
AAT Advanced Diploma in Accounting	3	Tue & Thur evenings	17:30-20:30	11/09/18	04/07/19	AATXDIL3P101	£2,413	£227
Catering & Hospitality (Peterlee Campus)								
Professional Cookery NVQ	2	Tue evenings	16:00-21:00	11/09/18	02/07/19	COOKDIL2P103	£1,672.50	£71
Professional Cookery NVQ	3	Tue evenings	16:00-21:00	11/09/18	02/07/19	COOKDIL3P101	£3,262	£83
Distance Learning (Online or via Workbook)								
NCFE Certificate in Information, Advice or Guidance	2	Distance Learning	N/A	N/A	N/A	ADVICEL2P101	Free	Free
NCFE Certificate in Understanding Autism	2	Distance Learning	N/A	N/A	N/A	AUTICEL2P101	Free	Free
NCFE CACHE Certificate in Understanding Behaviour That Challenges	2	Distance Learning	N/A	N/A	N/A	BEHACEL2P101	Free	Free
NCFE Certificate In Principles of Business Administration	2	Distance Learning	N/A	N/A	N/A	BUSICEL2P101	Free	Free
NCFE Certificate in Understanding Dignity & Safeguarding in Adult Health & Social Care	2	Distance Learning	N/A	N/A	N/A	CARECEL2P101	Free	Free
NCFE Certificate in the Principles of End of Life Care	2	Distance Learning	N/A	N/A	N/A	CARECEL2P103	Free	Free
NCFE Certificate in the Principles of Care Planning	2	Distance Learning	N/A	N/A	N/A	CARECEL2P104	Free	Free
NCFE Certificate in Counselling Skills	2	Distance Learning	N/A	N/A	N/A	COUNCEL2P102	Free	Free
NCFE Certificate in Principles of Customer Service	2	Distance Learning	N/A	N/A	N/A	CUSTCEL2P198	Free	Free
NCFE Certificate in the Principles of Dementia Care	2	Distance Learning	N/A	N/A	N/A	DEMECEL2P101	Free	Free
NCFE Certificate in Understanding the Care & Management of Diabetes	2	Distance Learning	N/A	N/A	N/A	DIABCEL2P101	Free	Free
NCFE CACHE Certificate in Understanding Specific Learning Difficulties	2	Distance Learning	N/A	N/A	N/A	DIFFCEL2P101	Free	Free
NCFE Certificate in Principles of Working with Individuals with Learning Disabilities	2	Distance Learning	N/A	N/A	N/A	DISACEL2P101	Free	Free
NCFE Certificate in Equality & Diversity	2	Distance Learning	N/A	N/A	N/A	EQUACEL2T101	Free	Free
NCFE CACHE Certificate in Falls Prevention Awareness	2	Distance Learning	N/A	N/A	N/A	FALLCEL2P101	Free	Free
NCFE Certificate in Common Health Conditions	2	Distance Learning	N/A	N/A	N/A	HEALCEL2P101	Free	Free
NCFE Certificate in the Principles of the Prevention & Control of Infection in Health Care Settings	2	Distance Learning	N/A	N/A	N/A	INFECCEL2P102	Free	Free
NCFE Certificate in Lean Organisation Management Technique	2	Distance Learning	N/A	N/A	N/A	LEANCEL2P101	Free	Free
NCFE Certificate in Understanding the Safe Handling of Medicines	2	Distance Learning	N/A	N/A	N/A	MEDICEL2P101	Free	Free
NCFE Certificate in Mental Health Awareness	2	Distance Learning	N/A	N/A	N/A	MENTCEL2P101	Free	Free
NCFE Certificate in Understanding Children & Young People's Mental Health	2	Distance Learning	N/A	N/A	N/A	MENTCEL2P102	Free	Free
NCFE Certificate in Nutrition & Health	2	Distance Learning	N/A	N/A	N/A	NUTRCEL2P101	Free	Free
NCFE CACHE Certificate in Understanding Safeguarding & Prevent	2	Distance Learning	N/A	N/A	N/A	SAFECEL2P101	Free	Free

NCFE Certificate in Principles Team Leading	2	Distance Learning	N/A	N/A	N/A	TEAMCEL2P102	Free	Free
NCFE Certificate in Principles of Warehousing & Storage	2	Distance Learning	N/A	N/A	N/A	WARECEL2P101	Free	Free
Dog Grooming (Houghall Campus)								
Foundation in Dog Grooming - College Certificate	N/A	TBC	18:00-21:00	TBC	TBC	TBC	£380	N/A
C&G Certificate for Dog Grooming Assistants (7763)	2	TBC	TBC	TBC	TBC	TBC	£623	£80
Floristry (Houghall Campus)								
Award in Creative Craft (Floristry) NCFE	1	Thur evenings or	18:00-21:00	13/09/18	04/04/19	FLORCEL1P105	£293	£49
		Fri mornings or	09:30-12:30	14/09/18	05/04/19	FLORCEL1P106 Grp A		
		Fri afternoons	13:00-16:00	14/09/18	05/04/19	FLORCEL1P106 Grp B		
Technical Certificate in Floristry	2	Fri - Daytime	09:30-15:30	14/09/18	03/07/20	FLORTCL2P102	£1,709	£130
Christmas Home Decorations	N/A	Tue evenings	18:00-20:00	TBC	TBC	FLORCCXE106	£100	N/A
Party Flowers	N/A	Tue evenings	18:00-20:00	TBC	TBC	FLORCCXE105	£100	N/A
Seasonal Gifts	N/A	Tue evenings	18:00-20:00	TBC	TBC	FLORCCXE107	£100	N/A
Horticulture (Houghall Campus)								
RHS Certificate in the Principles of Garden Planning, Establishment & Maintenance	2	Thur evenings	18:30-21:00	13/09/18	20/06/19	GARDCEL2E101	£550	£64
RHS Certificate in The Principles of Plant Growth, Propagation & Development	2	Thur evenings	18:30-21:00	13/09/18	04/07/19	GARDCEL2E102	£275	£64
RHS Certificate in the Principles of Garden Planning, Construction & Planting	3	Thur evenings	18:00-21:00	13/09/18	04/07/19	GARDCEL3E101	£1,150	£104
Functional Skills in Maths & English (Peterlee Campus)								
English Workshops (Entry Level 1, 2, 3, Level 1 & 2 available following assessment)	Various	Thur evenings	18:00-20:00	13/09/18	20/06/19	ENGIFSXXP101 GP1	FREE	FREE
Maths Workshops (Entry Level 1, 2, 3, Level 1 & 2 available following assessment)	Various	Tue evenings	18:00-20:00	11/09/18	18/06/19	MATHFSXXP101 GP1	FREE	FREE
GCSEs (Peterlee Campus)								
English GCSE	2	Thur evenings	18:00-21:00	13/09/18	23/05/19	ENGLGCL2P103	FREE	FREE
Maths GCSE	2	Tue evenings or	18:00-21:00	11/09/18	21/05/19	MATHGCL2P103 GP1	FREE	FREE
		Wed evenings	18:00-21:00	12/09/18	22/05/19	MATHGCL2P103 GP2		
Hair, Barbering & Beauty (Peterlee Campus)								
Barbering Technical Certificate	2	Wed or	10:30-16:00	12/09/18	03/07/19	BARBTCL2P101 Grp A	£1,291.50	£95
		Thur	12:30-20:00	13/09/18	04/07/19	BARBTCL2P101 Grp B		
Barbering Advanced Technical Diploma	3	Mon & Tue	13:00-19:00	10/09/18	02/07/19	BARBTCL3P103	£3,240	£105
Cosmetic Make-up & Beauty Consultancy VTCT	2	Thur evenings	17:00-20:00	20/09/18	23/05/19	COSMCCEL2P101	£470.50	£62
Certificate in Nail Technology VTCT	2	Wed evenings	17:00-21:00	19/09/18 or	23/01/19	NAILCEL2P101	£470.50	£62
				30/01/19	12/06/19	NAILCEL2P102		
MY Lash Semi-Permanent Lashes (College Certificate, 1-day)	N/A	Thur evening	17:00-20:00	11/10/18	11/10/18	LASHCEXE101	£100	N/A
MY Lash Lift (College Certificate, 1-day)	N/A	Thur evening	17:00-20:00	15/11/18	15/11/18	LIFTCEXE101	£100	N/A
Skin Tanning Techniques (College Certificate, 1-day)	N/A	Mon - Daytime	09:00-15:00	05/12/18	05/12/18	TANNCCXE101	£50	N/A
Ear Piercing (College Certificate, 1-day)	N/A	Wed - Daytime	10:30-16:30	20/03/19	20/03/19	PIERCEXE101	£100	N/A
MY Brows (College Certificate, 1-day)	N/A	Mon - Daytime	13:00-18:00	15/04/19	15/04/19	BROWCECCE102	£50	N/A

	LEVEL	DAY(S)	TIME(S)	START DATE(S)	END DATE(S)	CODE	TUITION FEES	EXAM/REG FEE
Health & Care (Peterlee Campus)								
Certificate in Supporting Teaching & Learning CACHE	2	Tue evenings	17:00-21:00	25/09/18	18/06/19	STLSCEL2P104	£600.00	£95
Certificate in Supporting Teaching & Learning CACHE	3	Tue evenings	17:00-21:00	25/09/18	18/06/19	STLSCEL3P104	£1,297	£120
NCFE Certificate in Counselling Skills	2	Tue evenings	18:00-21:00	11/09/18	18/12/18	COUNCEL2P101	£405.50	£45
NCFE Diploma in Counselling Skills	3	Wed evenings or Tue evening	18:00-21:00 17:30-21:00	12/09/18 08/01/19	27/03/19 25/06/19	COUNCIL3P101 COUNCIL3P102	£830	£120
Foundation Degree (FdA) in Counselling (Yr 1)*	HE	Mon - Daytime	09:30-17:30	17/09/18	03/06/19	COUNFDL5H101	£5,000	N/A
Foundation Degree (FdA) in Counselling (Yr 2)*	HE	Tue - Daytime	09:30-17:30	18/09/18	04/06/19	COUNFDL5H201	£4,880	N/A
Foundation Degree (FdA) in Education & Care (Yr 1)*	HE	Tue & Thur evenings	18:00-21:00	18/09/18	23/05/19	CAREFDL5H101	£5,000	N/A
Foundation Degree (FdA) in Education & Care (Yr 2)*	HE	Tue & Thur evenings	18:00-21:00	18/09/18	23/05/19	CAREFDL5H201	£4,880	N/A
IT & Computing (Peterlee Campus)								
ITQ Award (WS)	E3	Workshop Drop-In	Drop-In	10/09/18	Roll on/Roll off	ITQXAW3P104	£150	£45
ITQ Award (WS)	1	Workshop Drop-In	Drop-In	10/09/18	Roll on/Roll off	ITQXAW1P105	£225	£65
ITQ Certificate (WS)	2	Workshop Drop-In	Drop-In	10/09/18	Roll on/Roll off	ITQXCEL2P106	£405.50	£65
Photography & Creative Industries (Peterlee Campus)								
NCFE Certificate in Photography	2	Tue evenings	17:30-20:30	11/09/18	21/05/19	PHOTCEL2P101	£405.50	£60
Retail (Peterlee Campus)								
NCFE Certificate in Understanding Retail Operations	2	Thur & Fri Daytime	09:00-16:00	TBC	TBC	RETACEL2P101	£362	£55
Sport (Peterlee Campus)								
Certificate in Fitness Instructing	2	Tue & Thur evenings	17:30-20:30	11/09/18 or 29/01/19	17/01/19 06/06/19	INSTCEL2P102 INSTCEL2P103	£405.50	£92.80
Certificate in Personal Training	3	Wed & Thur evenings	17:30-20:30	17/10/18	27/06/19	PERSCEL3P101	£1,307	£110
YMCA Award in Instructing Circuit Training Sessions	2	Tue evenings	17:30-20:30	22/01/19	07/05/19	CIRCAWL2P101	£168	£30
Foundation Degree (FdSc) in Sports Coaching (Yr 1)*	HE	Mon, Thur & Fri	09:00-15:00	24/09/18	21/06/19	SPORFDL5H101	£8,200	N/A
Foundation Degree (FdSc) in Sports Coaching (Yr 2)*	HE	Mon, Thur & Fri	09:00-15:00	24/09/18	21/06/19	SPORFDL5H201	£7,965	N/A
Teacher Training (Peterlee Campus)								
Award in Education & Training (12 credits – Preparatory course)	3	Wed evenings	17:30-20:30	TBC	TBC	EDUCAWL3P101	£336	£60
Certificate in Assessing Vocationally Related Achievement	3	TBC	TBC	01/10/18	09/04/19	ASSECEL3E101	£720	N/A
Internal Quality Assurance (IQA) Award	4	TBC	TBC	01/10/18	09/04/19	IQAPAWL4E101	£834	N/A
Certificate in Post Compulsory Education (PCET) In-service (Yr1)*	HE	Tue evenings	17:30-20:30	18/09/18	04/06/19	EDUCCEL4P101	£2,500	N/A
Certificate in Post Compulsory Education (PCET) In-service (Yr2)*	HE	Thur evenings	17:30-20:30	20/09/18	06/06/19	EDUCCEL4P201	£2,250	N/A
Professional Graduate Certificate in Post Compulsory Education and Training (PCET) (Yr1)*	HE	Tue evenings	17:30-20:30	18/09/18	04/06/19	PGCECEL4P101	£2,500	N/A
Professional Graduate Certificate in Post Compulsory Education and Training (PCET) (Yr2)*	HE	Thur evenings	17:30-20:30	20/09/18	06/06/19	PGCECEL4P201	£2,250	N/A
Welding								
Introductory Welding Skills MIG	1	TBC - Daytime	09:00-16:00	TBC	TBC	WELDAWL1P101	£195	£71
Award in Welding Skills	2	TBC - Daytime	09:00-16:00	TBC	TBC	WELDAWL1P104	£195	£71

*Qualification offered by East Durham College working in partnership with the University of Sunderland. The award that you will receive will be from the University of Sunderland.

This course is run in partnership with the



Your Questions Answered

We realise that going to college can be a big step, and naturally you'll have lots of questions, which we're happy to answer.

Here are a few of the most frequently asked...

Will I have to pay?

Depending on your circumstances many of our courses are free (whether or not you are receiving benefits). If you have to pay any fees in some circumstances arrangements can be made for you to pay by instalments to help spread the cost. However, your instalment plan must be paid in full before you complete the course.

If you are unemployed some benefits will qualify you for a reduction of fees. Please check our website for the list of benefits and the required evidence needed at enrolment. For those on low incomes we may also be able to assist with other fees for your course. Proof of benefit must be seen at the time of enrolment, you cannot be enrolled without it. In exceptional circumstances the College will provisionally accept you on to your chosen course pending proof of benefit, if no proof is seen within 2 weeks we will cancel your application.

Will my benefits be affected if I come to college?

If you are unsure please contact your local Benefit Office. The rules on studying are very complicated and there may be a limit on the number of hours you will be able to do.

What financial support is available?

Financial support may be available to help with courses fees, travel costs, equipment, books and childcare. (Subject to eligibility)

I'm 18, can I study free?

For students under 19 on 31st August 2018, no course or examination fees are payable. Does not apply to College Certificate courses.

Can I get help with costs?

If you feel you need help with costs, the College has some funds available to help. The funds are limited, so we may not be able to cover all costs requested. Information is available from Student Services. Funding is means tested so we will need to see proof of your income.

What is the Advanced Learner Loan?

It's a bit like the loans available to university students. If you are aged 19 or over you could apply for a Advanced Learner Loan to cover the cost of certain courses at Level 3 or higher. Loan repayment will only start once you have finished your qualification and are earning more than £25,000 a year.

Did you know?

Advance learner loans can be wiped off!

Take out an Advanced Learner Loan for an Access to HE course and see the loan for the course waived when you progress to Higher Education (T&Cs apply)



FREE GYM MEMBERSHIP
Worth over **£450** per year

All EDC students, full time and part time, get free membership to our state-of-the-art fitness gym. This membership includes the class pass package, giving you free access to a range of fitness classes while you are a student at the College.

(T&Cs apply. Distance Learning students qualify for 4-months free membership)

impact
HEALTH & FITNESS